



Please take this letter with you to the Department of Social Services in case there are questions regarding the paperwork you are requesting.

To Whom It May Concern:

In order to provide medications at no cost to patients at the Community Care Clinic, drug companies require documentation that the patient has either applied for, OR is not eligible for Medicaid. A letter of inquiry is acceptable if it states the patient does not meet guidelines to receive Medicaid benefits. We do encourage patients to apply only if they feel they may be eligible for benefits. If the patient does apply for benefits and is denied, we need a copy of the denial letter within 90 days of the initial visit to the clinic.

The Department of Social Services has requested that our patients provide the following information: two proofs of residency (utility bill, driver's license) and proof of income (paycheck stubs – one month prior) to expedite this process.

If you need any further information, or have questions regarding required documentation, please feel free to contact me at 704-636-4523 ext. 201.

Sincerely,

Deborah Bailey

Front Desk/Receptionist